LAKE METROPOLITAN HOUSING AUTHORITY

New Landlord Incentive Request Form

Dear Housing Choice Voucher Program Landlord,

Lake Metropolitan Housing Authority wants to say, WELCOME! Thank you for supporting the families that rely on the Housing Choice Voucher Program for rental assistance. We want to especially thank you for your part in leasing our clients and providing safe and affordable housing to our community.

Lake MHA is offering a one-time signing bonus of $1,000.00 to new landlords, upon the execution of a new contract for a tenant-based HCV participant. The HAP contract must be effective on or after July 1, 2023. A "new landlord" is defined as "a landlord who has not rented to any tenant-based voucher participant within the past twelve (12) months."

To help facilitate this process, please fill out the information below regarding the Lake MHA voucher holder and the unit associated with this tenant. Please make sure your information is filled out clearly and return to the Housing Authority. Lake MHA will verify the request and mail a check to you.

Please note that this one-time bonus is for new landlords. We appreciate you giving our program a chance – you are making a difference!

Sincerely,
Lake Metropolitan Housing Authority

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Please complete the following information if you have not rented to a tenant-based voucher participant within the past twelve (12) months:

Landlord Name: _____ Last Four of TIN or SSN on file: _____

Check Mailing Address with zip code: _____

Tenant Name: _____ Lease Start Date: _____

Unit address: _____

Landlord Signature: _____ Date: _____

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For office use ONLY:

HCVP Manager Approval: _____ Date: _____

Chief Financial Officer Approval: _____ Date: _____

If you or anyone in your family is a person with disabilities, and you require a specific accommodation in order to fully utilize our programs and services, please contact Lake Metropolitan Housing Authority.

EQUAL HOUSING OPPORTUNITY

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